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**Volunteer Engagement Form**

* **First Name\***
* **Last Name\***
* **Birthdate\****MM/DD/YYYY*Must be over the age of 18 to volunteer independently.
* **Home Phone\****XXX-XXX-XXXX*
* **Mobile Phone***XXX-XXX-XXXX*
* **Email**
* **Street Address\***
* **City\***
* **State\***
* **Zip\***
* Community Service
* **Is this for Community Service?\***YesNo
* **Have you been convicted of a felony?\****Within the last 10 years?*YesNo
* **Are you currently on probation?\***YesNo
* **Please Explain***If you answered "yes" to any of the 3 questions above, please explain*
* Volunteer Info
* **Have you been a client of the shelter?\***YesNo
* **If you have been a client, when?***MM/YY to MM/YY*
* **Are you currently employed?\***YesNo
* **If yes, where are you employed?**
* **Are you currently a student?\***YesNo
* **If yes, where?**
* **Please list any past volunteer roles you have had\****and for what organization you volunteered*
* **How did you hear about volunteer opportunities with Charlotte Family Housing?\***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Why are you interested in volunteering with Charlotte Family Housing?\****Please describe*
* **Availability\****Please select one or more*Weekday AMWeekday PMWeekend AMWeekend PM
* **Are you volunteering as an individual or with a group?**
* **If with a group please list the group name\***
* *helping*
* **H***?*
* *.*
* Personal/Professional Reference (Non-Relative)
* **Reference Full Name\****First, Middle Initial, Last*
* **Phone\****XXX-XXX-XXXX*
* **Street Address\***
* **City\***
* **State\***
* **Zip\***
* **How are you acquainted?\****Remember, reference must NOT be a relative*
* **Please check all that apply to your skill set\***Communication (written, verbal)Experience working with diverse groups of peopleGrant WritingKnowledgeable of our mission and servicesExperience working with families and childrenGraphic DesignComputer (using Microsoft programs); Document formattingNetworking/Well connected to the communityPublic SpeakingAbility to take direction and work independentlyCustomer ServiceLeadershipDiscretion/ConfidentialityBuilding MaintenanceSocial MediaClerical (filing, copying, scanning, faxing); knowledge of office equipment Project ManagementMaking/Receiving Phone CallsCreate SurveysMarketingDependable/ReliableMicrosoft Excel (mid-level to advanced)Media/Public RelationsMultitaskingVolunteer Coordination PlanningWebsite ManagementAttention to DetailResearchingCleaningData Entry/Data Base MaintenanceFundraisingSorting/Organization
* Terms of Agreement
* Submission of this application will be treated as a signature to the following statement: I certify that the answers provided are true and complete to the best of my knowledge. I also authorize investigation of all statements contained in this application. I further understand that Charlotte Family Housing. will conduct a background check on me and I offer my consent to conduct this background check. I understand that Charlotte Family Housing is not obligated to accept me into their volunteer program and if accepted they or I may terminate the volunteer agreement at any time. If accepted, I understand that false or misleading information given in my application may result in discharge at any time. I agree to treat all information I may hear, see, read, or otherwise acquire as highly confidential, and I will not reveal or discuss this information outside of my official duties at Charlotte Family Housing
* **Agreement of Terms\***Yes - I agree to the terms listed above