

## **Volunteer Code of Conduct**

### **RESIDENT INTERACTION:**

1. At no time may a volunteer be alone with a single child where volunteer cannot be observed by others.
2. Volunteers may never leave a child unsupervised.
3. Volunteers shall not abuse children or use corporal punishment of any kind. This includes physical, verbal, mental abuse or neglect.
4. Volunteers will respect a child's right to not be touched in ways that make them feel uncomfortable.
5. Volunteers will only use "appropriate" touch, including pats on the back or shoulder, side hugs, handshakes and high fives with children.
6. Volunteers will not give gifts or special favors to individual residents or show preferential treatment.
7. Volunteers will not have private interactions through social media, computer or hand held devices with any resident in the program.
8. Volunteers will treat all residents equally without regard to gender, race, religion, sexual identity or culture.
9. Volunteers will not pressure residents to participate in religious activities, including religious music, worship, prayer and religious-focused teachings.

### **RESPONSIBILITIES WHILE VOLUNTEERING:**

1. Using or being under the influence of alcohol or illegal drugs is prohibited.
2. Smoking or use of tobacco products is prohibited.
3. Profanity, inappropriate jokes, sharing details of one's personal life is prohibited.
4. Be on time. If you are unable to serve, please notify Volunteer Coordinator as far in advance as possible.
5. Leave valuables at home or locked in car out of sight.
6. Dress casually but conservatively.
7. Sign in at the front desk.

*Working to solve family homelessness*